

Republic of the Philippines
ENERGY REGULATORY COMMISSION
Request for Publication of Vacant Positions

DND JUN-21-2022 1:21 PM

Electronic copy to be submitted to the CSC FO
must be in MS Excel format.

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ENERGY REGULATORY COMMISSION in the CSC website:

Agnes VST Devanadera
Chairperson and CEO
Date: 21 JUN 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Clerk II	ERCB-CK2E-7-2002	4	14,333.00	Bachelor's degree relevant to the job	4 hours of relevant training	None required	Career Service (Professional) Second Level Eligibility	Must be computer literate (word, excel, power point, etc.)	Office of the General Counsel and Secretariat	
2	Engineer V	ERCB-ENG5E-1-2003	16	93,698.00	Masteral degree	40 hours of supervisory/ management training/ learning and development intervention	5 years in a position involving management and supervision of activities related to the energy industry	RA No. 1080	Familiarity with R.A. No. 9136; sound analytical skills; proficiency in oral and written communication; computer literate (word, excel, power point, etc.)	Consumer Affairs Service/ Meter Division	
3	Bookkeeper	ERCB-BKPE-1-2002	7	20,662.00	Bachelor's degree preferably in Commerce/ Business Administration	14 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Familiarity with R.A. No. 9136; preferably has knowledge of government accounting; good oral and written communication; must be computer literate (Word, Excel, PowerPoint, etc.)	Financial and Administrative Service/ Accounting Division	

4	Budget Officer II	ERCB- BUDOZE-2- 2009	11	39,614.00	Bachelor's degree preferably in Engineering/Economics/Accountancy/Law/Psychology/Commerce / Public Administration/ Mass Communication	18 hours of relevant training	2 years in a position involving activities related to the energy industry	Career Service (Professional) Second Level Eligibility /RA No. 1080	Familiarity with R.A. No. 9136, sound analytical skills; proficiency in oral and written communications; computer literate (Word, Excel, PowerPoint, etc.)	Financial and Administrative Service/ Budget Division
---	-------------------	----------------------------	----	-----------	---	-------------------------------	---	---	--	---

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 01 JUL 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Finance and Administrative Service
 Human Resource Management Division
 14th flr., Pacific Center Bldg., San
hrrmd.recruitment@erc.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

	Vacated By	Position	Item Number	Service/Division	Remarks	Date of Promotion/Separation
1	CURTIANA, DENNIS R.	Clerk II	ERCB-GK2E-7-2002	OGCS	PROMOTED	24 March, 2022
2	ABSAMIS, REY WILSON P.	Engineer V	ERCB-ENG5E-1-2003	CAS-MD	DECEASED	21 July, 2020
3	ABSALON, IRENE A.	Bookkeeper	ERCB-BKPE-1-2002	FAS-AD	PROMOTED	25 May, 2022
4	SEGUBAN, PRECIOUS LORENZ C.	Budget Officer II	ERCB-BUDO2E-2-2009	FAS-BD	PROMOTED	08 March, 2022