

Republic of the Philippines
ENERGY REGULATORY COMMISSION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which is authorized to be filed, at the ENERGY REGULATORY COMMISSION in the CSC website:

Date: 4 MAR 2022

Agnes VST Devanadera
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Secretary

No	Position Title (Parenthetical Title, if applicable)	Planilla Item No	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards							Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)			
1	Attorney IV	ERCB-ATT4E-1-2002	15	78,081.00	Bachelor of Laws	24 hours of relevant training	4 years in the active practice of the profession or 4 years in a position involving supervision of the adjudication/litigation of cases	R.A. No. 1080	Familiarity with RA No. 9136; sound analytical skills; proficient in oral or written communications; preferably computer literate (Word, Excel, PowerPoint, etc.)	Office of the General Counsel and Secretariat		
2	Chief Energy Regulation Officer	ERCB-CEROE-6-2002	16	93,698.00	Masteral degree preferably in Law/Economics/Accountancy/Engineering/Public Administration Psychology/Commerce/ Mass Communication	40 hours of supervisory/management training/learning and development intervention	5 years in a position involving management and preferably related to economics and financial analysis	Career service (Professional) Second Level Eligibility/RA 1080	Familiarity with RA No. 9136; proficient in oral and written communication; preferably computer literate (word, excel, power point, etc.)	Market Operations Service - Contestable Market Division		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **03 APR 2022**

1. Cover letter addressed to "Chairperson Agnes VST Devanadera" citing the specific item number, Service, and Division of the position;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Work Experience Sheet for the position(s) applied;
4. Certification of Duties and Responsibilities from previous/current employers;
5. Performance rating in the last two rating periods (Internal Applicants and External Government Employee Applicants);
6. Authenticated copy of Transcript of Records; and
7. Authenticated copy of certificate of eligibility/rating/license

QUALIFIED APPLICANTS are advised to hand in or send through courier/airmail their application to:

Finance and Administrative Service
Human Resource Management Division
14th fl., Pacific Center Bldg., San Miguel Ave.,
Ortigas Center, Pasig City
hrmd.recruitment@erc.cb1

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

