


Republic of the Philippines
ENERGY REGULATORY COMMISSION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which is authorized to be filled, at the ENERGY REGULATORY COMMISSION in the CSC website:

Date:


Agnes VST Devanadera
Chairperson and CEO

AUG 27 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Clerk II	ERCB-CK2E-1-2016	4	14,333.00	Bachelor's degree relevant to the job	4 hours of relevant training	None required	Career Service (professional) Second Level Eligibility	Must be computer literate (word, excel, power point, etc.)	Office of the General Counsel and Secretariat
2	Attorney III	ERCB-ATY3E-2-2002	14	65,068.00	Bachelor of Laws	20 hours of relevant training	3 years in the active practice of the profession or 3 years in a position involving supervision of the adjudication/litigation of cases	RA No. 1080	Familiarity with RA No. 9136; computer literate (word, excel, power point, etc.) sound analytical skills; proficient in oral and written communications	Legal Service
3	Attorney III (Anticipated Vacancy)	ERCB-ATY3E-15-2016	14	65,068.00	Bachelor of Laws	20 hours of relevant training	3 years in the active practice of the profession or 3 years in a position involving supervision of the adjudication/litigation of cases	RA No. 1080	Familiarity with RA No. 9136; computer literate (word, excel, power point, etc.) sound analytical skills; proficient in oral and written communications	Legal Service/Legal Division for Compliance Cases
4	Clerk III	ERCB-CK3E-2-2002	5	15,623.00	Bachelor's degree relevant to the job	8 hours of relevant training	None required	Career Service (Professional) Second Level Eligibility	Must be computer literate (Word, Excel, PowerPoint, etc.)	Planning and Public Information Service/Planning Division
5	Engineer II	ERCB-ENG2E-1-2002	12	45,952.00	Bachelor's degree preferably in Engineering relevant to the job	12 hours of relevant training	1 year in a position involving activities related to the energy industry	R.A. No. 1080	Familiarity with R.A. No. 9136; sound analytical skills; proficiency in oral and written communication; computer literate (Word, Excel, PowerPoint, etc.)	Regulatory Operations Service/Standards Division

6	Engineer V	ERCB-ENG5E-1-2003	16	93,698.00	Masteral degree	40 hours of supervisory/ management training/learning and development intervention	5 years in a position involving management and supervision of activities related to the energy industry	R.A. No.1080	Familiarity with R.A. No. 9136; sound analytical skills; proficiency in oral and written communication; computer literate (word, excel, power point, etc.)	Consumer Affairs Service/Meter Division
7	Attorney III	ERCB-ATY3E-11-2016	14	65,068.00	Bachelor of Laws	20 hours of relevant training	3 years in the active practice of the profession or 3 years in a position involving supervision of the adjudication/litigation of cases	RA No. 1080	Familiarity with RA No. 9136; computer literate (word, excel, power point, etc.)sound analytical skills; proficient in oral and written communications	Consumer Affairs Service/Mindanao Area Operations Division

Interested and qualified applicants should signify their interest in writing. Applications may still be accepted while this vacancy is posted on the ERC website. Attach the following documents to the application letter and send to the address below not later than SEP 06 2021.

1. Cover letter addressed to "Chairperson Agnes VST Devanadera" citing the specific item number, Service, and Division of the position;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Work Experience Sheet for the position(s) applied;
4. Certification of Duties and Responsibilities from previous/current employers;
5. Performance rating in the last two rating periods (Internal Applicants and External Government Employee Applicants);
6. Authenticated copy of Transcript of Records; and
7. Authenticated copy of certificate of eligibility/rating/license

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Finance and Administrative Service
Human Resource Management Division
 14th flr., Pacific Center Bldg., San Miguel Ave.,
 Ortigas Center, Pasig City
hrmd.recruitment@erc.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.