

Required Data/Documents of the Distribution Utilities (DUs) in the Verification and Confirmation of Implemented Adjustments Pursuant to the Automatic Adjustments and True Up Mechanisms Approved by the Commission

Basic Requirements

1. Invoices from Power Supplier/s and National Transmission Corporation (TRANSCO)
2. Debit/Credit Memos from Power Supplier/s and National Transmission Corporation (TRANSCO), if any
3. Official Receipts of payments to Power Supplier/s and National Transmission Corporation (TRANSCO)
4. ERC Forms DU-M-01 and DU-M-02/ MFSRs/ M-001 and M-002
5. Actual consumer bills per class (5 bills per class)

For Generation Rates and System Loss Rates

1. Monthly computation of Generation Rate and System Loss Rate
2. Sworn statement of DU if it has its own generation facility (one-time submission only, if applicable)
3. Monthly Generation Report for DU-Owned generation facility, if applicable
4. Sworn and notarized statement on PPD availed from power supplier/s, PPD extended to end-users and pilferage recoveries enjoyed by the DU

For Transmission Rates

1. Annual computation of Transmission Rates
2. Sworn and notarized statement on PFD availed from power supplier/s and PFD extended to end-users by the DU
3. Actual coincident peak (CP) demand per customer class for the recovery period

For Lifeline Rates

1. Lifeline discounts/subsidy computations for the month
2. Actual Residential consumer bills for each lifeline discount level (5 bills per level)
3. Frequency Distribution table of the kwh consumption & number of the DU's lifeline customers
4. kWh consumption of Non Lifeline End-users
5. Calculation of the over/under recovery incurred in the implementation of the DU's lifeline rates from the time it first implemented its unbundled rates up to June 2005.

For Inter-class Cross Subsidy Charges

1. Calculation of Over/Under Recoveries in the implementation of Inter-class Cross Subsidy Charges (ICSC)
2. Actual consumer bills (5 bills per customer per each ICSC phase out)

For Prompt Payment Discount Recovery

1. Monthly Collection of Prompt Payment Discount Recovery as submitted by the DU

For Under Recoveries in the Implementation of System Loss Charge

1. Calculation of under/recovery in the System Loss Charge from initial implementation of unbundled rates up to effectivity of the AGRA Guidelines

For Franchise Tax and Business Tax (FTBT) Rates

1. Formal request for the implementation of the FTBT rates
2. Calculation of FTBT Rates implemented
2. Certified true copy/ies of the local tax ordinance
3. Monthly Actual consumer bills per class (5 bills per class) in the area where FTBT rate/s is/are levied
4. Monthly summary of the tax imposition and collection for every locality within its franchise area relative to taxes computed in accordance with Article 2.1.1. of the Guidelines
5. Subsidiary ledgers indicating collections from Franchise and Business Taxes

For Tax Recovery Adjustment Charge (TRAC)

1. Formal request for the implementation of the TRAC
2. Calculation of TRAC implemented
3. Certified true copy/ies of prior years Tax Assessment issued by the Local Government Unit/s
4. Certified true copy/ies of the local tax ordinance/s
5. Certified true copy/ies of Official Receipt/s
6. Projected kWh sales for the particular proposed recovery period
7. Subsidiary ledgers indicating collections from TRAC

For Generation, Transmission, and System Loss VAT Recovery

1. Calculation of VAT rates
2. Certification under oath of the Monthly Generation Mix (Non-renewable to Total Mix) of the power source/s for DUs sourcing electricity requirements from NPC and/or IPPs and/or own generation supported by the monthly kWh generation sales per plant type

For Distribution VAT Recovery

1. Calculation of VAT rates
2. Certificate of VAT Remittances to the Bureau of Internal Revenue
3. Subsidiary ledgers indicating collections of VAT on Distribution