



DMC 09-138
September 4, 2009

Subject: **Registration - 3rd National Conference of Regulatory Compliance Officers (RCOs) for Distribution Utilities (DUs) October 6-7, 2009, Club Filipino, San Juan City, Metro Manila**

Dear Sir:

We have been tasked by the Energy Regulatory Commission (ERC) to handle the registration and logistical functions for the 3rd National Conference of Regulatory Compliance Officers (RCOs) for Distribution Utilities (DUs) to be held on October 6-7, 2009 at the following venue:

Club Filipino
Club Filipino Avenue, Greenhills
San Juan City, Metro Manila

A **Registration Fee of Three Thousand Two Hundred Pesos (PhP3,200.00) per participant** will be charged to cover the cost of the venue, seminar materials, meals, snacks and other incidental expenses for the one and a half (1½) days conference. You may pay your registration fee directly at the venue where a registration booth will be provided for this purpose starting at 7:30 AM on October 6, 2009. Check payments must strictly be made payable to **Distribution Management Committee**. Please bring exact change for cash payments.

To ensure that all stakeholders will have the opportunity to participate and be represented, the ERC has set a limit of a **maximum of four (4) participants per Distribution Utility**.

Please confirm with us your attendance thru any of the following means:

1. Accomplish the **Registration Confirmation** form below and e-mail this to: gmfalo@gmcdmc.ph or ren@admin.gmcdmc.ph
2. **Accomplish and print the Registration Confirmation** form below and fax this to us at telephone number (02) 636-4886
3. **Call** in your registration at telephone numbers (02) 637-8500 or (0917) 511-7564.

Deadline for submission of registration will be on **September 25, 2009** (Friday).

Thank you and we look forward to seeing you there.

Yours truly,

Ren G. Cornejo
OIC/Administrative Officer

REGISTRATION CONFIRMATION 3rd National Conference of Regulatory Compliance Officers (RCOs) For Distribution Utilities (DUs) Club Filipino, October 6-7, 2009			
Company			
Tel. No.		E-mail Address	
Participants: (Please provide complete names of participants)			
1		3	
2		4	