

**INVITATION TO BID**

The **ENERGY REGULATORY COMMISSION (ERC)**, through the **Bids and Awards Committee (BAC)** invites potential Bidders to Bid for the **Supply and Delivery of Meter Cover Seals and Meter Stickers**.

Lot No.	Subject for Bidding	Approved Budget for Contract (PhP)	Pre-Bid Conference	Bid Opening	Bidding Document/s Availability	Price of Bidding Document/s (PhP)
2011 - 07	Meter Cover Seals	10,308,800.00	Nov. 9, 2011 10:00 AM	Nov. 22, 2011 10:00 AM	Nov. 4, 2011	20,154.00
2011 - 08	Meter Stickers	2,880,000.00	Nov. 9, 2011 11:00 AM	Nov. 22, 2011 11:00 AM	Nov. 4, 2011	9,216.00

**PROCUREMENT OF METER EQUIPMENT**

**MINIMUM SPECIFICATIONS:**

**Lot No. 2011-07**

**1,600,000 PIECES OF METER COVER SEALS**

1. Anchor type, with two set of locking arrow.
2. Seal head, when locked should be fully recessed inside the body.
3. Transparent gray color.
4. Surface area of body is not more than 300 mm<sup>2</sup> with thickness of not more than 7mm.
5. Spiral/twisted copper sealing wire should be size AWG no. 26 over AWG no. 24 and 19 cm in length.
6. The shaft connecting the body and arrow head should have a minimum length of 25mm.
7. The shaft should have broader diameter at its ends connected to the body and arrow head.
8. Should have enough space on the seal's body for ERC logo and serial number (10 digits), and bar code.
9. Serial number and bar code should be laser printed and colored black and clearly visible to the naked eye.
10. The meter seal should meet the following condition:
  - a. Made of polycarbonate material with excellent heat resistant;
  - b. The shaft connecting the body and arrow head should be flexible and can tolerate high stress; and
  - c. The seal should be tamper apparent.
11. The meter seal should be manufactured by an ISO certified company.

**Lot No. 2011-08**

**1,600,000 PIECES OF METER STICKERS**

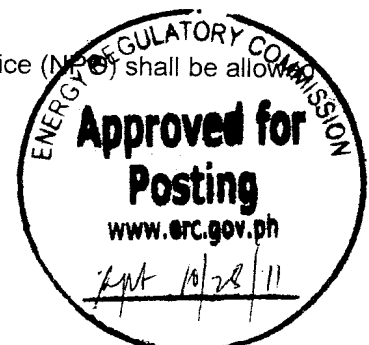
**Material**

1. Industrial outdoor and destructible type
2. Rain, sunlight and dust resistant
3. Strong adhesive
4. Color should not fade within a span of three (3) years

**Description**

1. 1.5 x 1.5 inches
2. Gray colored background and white colored text with blue colored ERC logo.
3. Serial numbers (11 digits with bar code).
4. 50 stickers per mat ("banig").

Only Bidders who are accredited and recognized by the National Printing Office (NPO) shall be allowed to participate in the bidding of Meter Stickers.



SCHEDULE OF DELIVERIES:

300,000 pcs. of Meter Cover Seals and 300,000 pcs. of Meter Stickers on the first delivery shall be forty five (45) days from Notice to Proceed; remainder shall be delivered equally in the succeeding 6 months (every 15<sup>th</sup> of the month).

CONDITIONS:

Repeat order may be availed by the ERC before the 5<sup>th</sup> delivery if ERC finds that there is a need to replenish goods procured under the contract at the same contract price.

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Bidding will be conducted through open competitive bidding procedures as specified in the Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

A complete set of Bidding Documents may be purchased by interested Bidders starting **November 4, 2011, 9:00 AM** onwards from the address below and upon payment of a non-refundable fee of **PhP20,154.00 for Lot No. 2011-07 and PhP9,216.00 for Lot No. 2011-08.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), @ Philgeps.gov.ph, provided the bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

**Only those who purchased the bidding documents are allowed to attend or ask questions during the Pre-bid conference on November 9, 2011 (Lot No. 2011-07 & 2011-08).**

The ERC reserves the right to refuse the sale of bid documents to any person or entity if their participation in the bidding process will create a conflict of interest.

Interested parties must submit their duly accomplished Bids and Eligibility requirements by depositing it in the **BID BOX** located at the 12<sup>th</sup> Floor, Pacific Center Bldg., San Miguel Ave., Ortigas Center, Pasig City on **November 22, 2011, 9:30AM (Lot No. 2011-07 & Lot No. 2011-08)**. The official time shall be based on the wall clock located at the 12<sup>th</sup> Floor. **Late bids will not be accepted.**

The ERC Bids and Awards Committee reserves the right to accept or reject any prospective bidder/s due to possible conflict of interest, any bids, to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

October 17, 2011, Pasig City

  
**MARIA CORAZON C. GINES**  
BAC Chairman

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